



**LAGUNA  
PROPERTIES**

**APPLICATION TO RENT/SCREENING FEE**

**APPLICATION TO RENT**

**THIS SECTION TO BE COMPLETED BY APPLICANT. A SEPARATE APPLICATION TO RENT IS REQUIRED FOR EACH OCCUPANT 18 YEARS OF AGE OR OVER.**

**Applicant is completing Application as a (check one)  
tenant    tenant with co-tenant(s) or    guarantor/co-signor.**

**PREMISES INFORMATION**

Application to rent property at \_\_\_\_\_ (“Premises”)  
Rent: \$ \_\_\_\_\_ per \_\_\_\_\_ Proposed move-in date \_\_\_\_\_

**PERSONAL INFORMATION**

**FULL NAME OF APPLICANT** \_\_\_\_\_  
Social Security No. \_\_\_\_\_ Driver’s Lic. No. \_\_\_\_\_ State \_\_\_\_\_ Exp. \_\_\_\_\_  
Phone Number: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_  
Email \_\_\_\_\_ Other Contact info. \_\_\_\_\_  
Present Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
How long at present address? \_\_\_\_\_ Landlord/Agent \_\_\_\_\_ Phone \_\_\_\_\_  
Previous Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
How long at previous address? \_\_\_\_\_ Landlord/Agent \_\_\_\_\_ Phone \_\_\_\_\_  
Pet(s) or service animals (number and type) \_\_\_\_\_  
Auto: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_  
Other vehicle(s) \_\_\_\_\_  
In case of emergency, person to notify \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

Does applicant or any proposed occupant plan to use liquid-filled furniture?    No    Yes Type \_\_\_\_\_  
Has applicant been a party to an unlawful detainer action or filed bankruptcy within the last seven years?  
No    Yes If yes, explain \_\_\_\_\_  
Has applicant or any proposed occupant ever been convicted of or pleaded no contest to a felony?  
No    Yes If yes, explain \_\_\_\_\_  
Has applicant or any proposed occupant ever been asked to move out of a residence?  
No    Yes If yes, explain \_\_\_\_\_

**EMPLOYMENT AND INCOME HISTORY**

Occupation \_\_\_\_\_ Employer \_\_\_\_\_  
Business Address \_\_\_\_\_ Phone \_\_\_\_\_  
Position or title \_\_\_\_\_ Date employed from \_\_\_\_\_ to \_\_\_\_\_  
Supervisor’s Name \_\_\_\_\_ Supervisor’s phone \_\_\_\_\_  
Phone number to verify income \_\_\_\_\_  
Employment gross income \$ \_\_\_\_\_ per \_\_\_\_\_ Other \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_

**PERSONAL REFERENCES**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Length of acquaintance \_\_\_\_\_ Occupation \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Length of acquaintance \_\_\_\_\_ Occupation \_\_\_\_\_

**NEAREST RELATIVE(S)**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Applicant understands and agrees: (i) this is an application to rent only and does not guarantee that applicant will be offered the Premises; and (ii) Landlord or Manager or Agent may accept more than one application for the Premises and, using their sole discretion, will select the best qualified applicant.

Applicant represents the above information to be true and complete, and hereby authorizes Landlord or Manger or Agent to: (i) verify the information provided; and (ii) obtain credit report on applicant.

**If application is not fully completed, or received without the screening fee: (i) the application will not be processed, and (ii) the application and any screening fee will be returned.**

Applicant \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

**Return your completed application and screening fee not already paid to:**

**Laguna Properties” 1096 S. Coast Hwy. Laguna Beach CA 92651 \* (949) 494-8057 \* (949) 494-6339 fax**

**II. SCREENING FEE**

**THIS SECTION TO BE COMPLETED BY AGENT OR MANAGER.**

Applicant has paid a **nonrefundable** screening fee of **\$20.00**. The screening fee may not exceed \$30.00 (adjusted annually from 1-1-98 commensurate with the increase in the Consumer Price Index.)

The undersigned has read the foregoing and acknowledges receipt of a copy.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

The undersigned has received the screening fee indicated above.

\_\_\_\_\_  
Agent or Manager Signature

\_\_\_\_\_  
Date